

Minutes of the Regular Council Meeting  
February 26, 2024 – 7:00 pm  
Village of Dutchess Council Chambers

Village of Dutchess

Councillors present: Mayor Tony Steidel  
Deputy Mayor Deborah Reid-Mickler  
Councillor Tina Preston  
Councillor Shanda Smith  
Councillor Dortch

Staff present: Yvonne Cosh CAO, Kent Torkelson PW, Paula Dame Admin, Sharon Zacharias, Financial

Mayor Steidel called the meeting to order at 7:05 pm

### Motions

**13-24** DM Reid-Mickler motioned to approve the minutes of the January 15, 2024 Regular Council meeting.

Carried Unanimously

**14-24** Councillor Smith motioned to approve the agenda.

Carried Unanimously

Councillor Preston arrived at 7:12 pm  
Sharon Zacharias left meeting at 7:27 pm

**15-24** Mayor Steidel motioned to approve variances on the development permit submitted by Norseman Metal Supply.

Carried Unanimously

Diane Horvath ORRSC and Chad Marlatt Cypress Land Services/Rogers arrived via Zoom at 7:30 pm.

Councillor Smith asked for a recorded vote on the following motion.

**16-24** Councillor Preston motioned to approve Option 1 provided from ORRSC that the Village of Dutchess provides municipal concurrence for the installations of a 41 m tri-pole telecommunications tower proposed by Rogers Telecommunications located at 251 Railway Avenue for the following reasons and subject to the following conditions:

Reasons:

1. The Federal Government has jurisdiction over the approval and safety of the telecommunication industry regarding the health and safety of facilities, equipment and technology and the Village's role is to ensure the location and construction of new tower installations are in the most appropriate location within the community.
2. The subject parcel is zoned for non-residential use and is located adjacent to Highway 550 along a development street for commercial / light industrial uses.

Conditions:

1. The applicant is responsible for obtaining all applicable safety code permits (building, gas, electrical & plumbing) prior to commencement.
2. The applicant must contact Utility Safety Partners (1-800-242-3447) to locate existing utility lines prior to commencement.
3. The applicant is responsible for complying with all Provincial and Federal regulations, approvals and authorizations and obtaining all applicable permits with copies being provided to the Village of Duchess.
4. All marking of the tower and other requirements must be consistent with Navigation Canada and Transport Canada.
5. The bottom of the tower shall be enclosed to a minimum height of 8 feet.
6. The applicant is responsible for reporting the location of the communication tower to the Alberta Aerial Applicators Association.

Carried

4 votes in favor and 1 vote opposed

Diane Horvath ORRSC and Chad Marlatt Cypress Land Services/Rogers left Zoom meeting at 7:48 pm.

**17-24**            Councillor Dortch motioned to remove Denise Laroche from the library board.  
Carried Unanimously

**18-24**            Councillor Dortch motioned to appoint Lorna Morishita as a board member on the Duchess Library board for a first term of 3 years, Feb 26/24 to Feb 26/27.  
Carried

19-24 DM Reid-Mickler motioned to approve Mayor Steidel, Councillor Smith and Deputy Mayor Reid-Mickler attend the FCM convention June 6-9 in Calgary, the councillors will receive per diem for Thursday and Friday.

Carried Unanimously

20-24 DM Reid- Mickler motioned to approve Councilor Dortch attend the LGAA Conference with CAO Cosh June 18-21.

Carried Unanimously

21-24 Mayor Steidel motioned to approve first reading of Bylaw 517-24 Borrowing Bylaw.

Carried Unanimously

22-24 Councillor Preston motioned to approve second reading 517-24 Borrowing Bylaw.

Carried Unanimously

23-24 DM Reid-Mickler motioned to approve consent for third reading of Bylaw 517-24 Borrowing Bylaw.

Carried Unanimously

24-24 Councillor Dortch motioned to approve third and final reading of Bylaw 517-24 Borrowing Bylaw.

Carried Unanimously

25-24 Mayor Steidel motioned to approve the first reading of Bylaw 518-24 Utility Rate Bylaw.

Carried Unanimously

26-24 DM Reid-Mickler motioned to approve second reading of Bylaw 518-24 Utility Rate Bylaw.

Carried Unanimously

27-24 Councillor Preston motioned to approve consent for third and final reading of Bylaw 518-24 Utility Rate Bylaw.

Carried Unanimously

28-24 Councillor Smith motioned to approve third and final reading of Bylaw 518-24 Utility Rate Bylaw.

Carried Unanimously

29-24 Councillor Dortch motioned to approve first reading of Bylaw 519-24 Designated Officer Bylaw.

Carried Unanimously

30-24 Councillor Preston motioned to approve second reading of Bylaw 519-24 Designated Officer Bylaw.

Carried Unanimously

31-24 DM Reid-Mickler motioned to approve consent for third and final reading of Bylaw 519-24 Designated Officer Bylaw.

Carried Unanimously

32-24 Councillor Preston motioned to approve third and final reading of Bylaw 519-24 Designated Officer Bylaw.

Carried Unanimously

33-24 Councillor Preston motioned to accept the consent agenda items as presented.

Carried Unanimously

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Mayor Tony Steidel

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CAO Yvonne Cosh

Adjournment 9:30 pm

## Important Dates

Committee of the Whole & Budget	March 5, 2024 @ 6 pm
Municipal Leaders Spring Caucus -Mayor Steidel, DM Reid-Mickler, Councillor Dortch	March 13-15, 2024 Edmonton
March Council Meeting - Auditor - RCMP	March 18, 2024 @ 6 pm
Budget Meeting	March 28, 2024 @ 6 pm
April Council Meeting	April 15 @ 7 pm
May Council Meeting	NEED TO CHANGE
Farmers Market	May 25, 2024
FCM in Calgary - Mayor Steidel, DM Reid-Mickler, Councillor Smith	June 6-9, 2024
June Council	June 17, 2024
LGAA - CAO - Cosh	June 18-21, 2024
Farmers Market	June 25, 2024 @ 10am – 2 pm
AB Munis in Red Deer Councillor Preston, DM Reid-Mickler, CAO Cosh	September 25-27, 2024
AEMA Training (those that need to finish)	Online

