

Minutes of the Regular Council Meeting
Village of Dutchess
March 16, 2026 – 7:00 pm
Village of Dutchess Council Chambers

Councillors present: Mayor Tony Steidel
Councillor Tina Preston
Councillor Shanda Smith
Councillor Stephen Dortch

Zoom: Deputy Mayor Deborah Reid-Mickler

Staff present: Yvonne Cosh CAO, Kent Torkeslon, Public Works, Paula Dame Admin

Mayor Steidel called the meeting to order at 6:57 pm

Motions

16-26 Councillor Smith motioned to approve that the minutes of the Regular Council meeting of the Village of Dutchess held on February 17, 2026.
Carried Unanimously

17-26 Councillor Dortch motioned to approve the agenda of the March 16, 2026 Regular Council Meeting
Carried Unanimously

Nicole Gardner with JMH accounting arrived at 7:22 pm
Sharon Zacharias arrived at 7:22 pm

18-26 Councillor Preston motioned to approve the audited financial statement as presented by Nicole Gardner with JMH.
Carried Unanimously

Nicole Gardner with JMH accounting left meeting at 7:37 pm
Sharon Zacharias left meeting at 7:37 pm

Public works and CAO reports were received by Council as information

- 19-26 Councillor Preston approved the purchase of a new ipad for Kent Torkelson-Public Works
Carried Unanimously
- 20-26 Mayor Steidel motioned to approve the ARB (Assessment Review Board) Agreement.
Carried Unanimously
- 21-26 Councillor Preston motioned to approve the first reading of ARB Bylaw 532-26.
Carried Unanimously
- 22-26 Councillor Smith motioned to approve the second reading of ARB Bylaw 532-26.
Carried Unanimously
- 23-26 Councillor Dortch motioned to proceed to the 3rd reading of ARB Bylaw 532-26.
Carried Unanimously
- 24-26 DM Reid-Mickler motioned to approve the 3rd and final reading of the ARB Bylaw 532-26.
Carried Unanimously
- 25-26 Councillor Preston motioned to approve the SDAB (Subdivision Appeal Board) Agreement.
Carried Unanimously
- 26-26 Mayor Steidel motioned to approve the first reading of SDAB Bylaw 533-26.
Carried Unanimously
- 27-26 Councillor Dortch motioned to approve the second reading of SDAB Bylaw 533-26.
Carried Unanimously
- 28-26 DM Reid-Mickler motioned to proceed to the 3rd reading of SDAB Bylaw 533-26.
Carried Unanimously

- 29-26 Councillor Smith motioned to approve the third and final reading of the SDAB Bylaw 533-26.
Carried Unanimously
- 30-26 Councillor Preston motioned to approve the addition of PW Foreman Kent Torkelson as a signer to our ATB accounts.
Carried Unanimously
- 31-26 Councillor Dortch motioned to approve the first reading of Bylaw 534-26 Municipal Borrowing Bylaw- Overdraft.
Carried Unanimously
- 32-26 Councillor Smith motioned to approve the second reading of Bylaw 534-26 Municipal Borrowing Bylaw- Overdraft.
Carried Unanimously
- 33-26 Councillor Preston motioned to proceed with third reading of Bylaw 534-26 Municipal Borrowing Bylaw-Overdraft.
Carried Unanimously
- 34-26 Councillor Steidel motioned to approve the third and final reading of the Bylaw 534-26 Municipal Borrowing Bylaw-Overdraft.
Carried Unanimously
- 35-26 Councillor Smith motioned to approve the first reading of the Bylaw 535-26 Municipal Borrowing Bylaw- Credit Cards.
Carried Unanimously
- 36-26 Mayor Steidel motioned to approve Austin Wiebe, Jenna Presley, Remy Strach, Ashley Koenning, Claudia Pardy, Catherine Hok, and Todd Green be appointed, under Section 7 of the Weed Control Act of Alberta, As Weed Inspectors within the Village of Duchess for the 2026 weed control season or until such a time that their employment with the County of Newell ceases.
Carried Unanimously
- 37-26 Mayor Steidel motioned to approved a to go forward with a concept plan for the South Field and Water Plant Hill using the HAF funding.

Carried Unanimously

38-26 Councillor Preston motioned to accept the consent agenda items as presented.

Carried Unanimously

39-26 Councillor Preston motioned to go into a closed meeting at 8:25 pm

Carried Unanimously

40-26 Councillor Preston motioned to come out of closed meeting at 8:36 pm.

Carried Unanimously

Mayor Tony Steidel

CAO Yvonne Cosh

Adjournment 8:37 pm